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Town of Inglis
Post Office Box 429
Inglis, Florida 34449

December 26, 2011

Statement of Fees For Legal Services Rendered in the Following Matters:

DATE	DESCRIPTION	HOURS	ATTY/ASST
Matter: 6-018	Fire Department		
Dec-08-11	Receive and review documentation regarding possible merging of fire department with County; telephone communications with Town Clerk to discuss	0.90	NF
Dec-13-11	Attend meeting with Fire Chief, Mayor and Commissioner regarding proposed fire department merger with County	0.50	NF
	MATTER TOTALS:	1.40	\$259.00
Matter: 6-021	Retainer		
Dec-01-11	Monthly retainer for December, 2011		NF
Dec-13-11	Additional time in attendance at Town Commission meeting	1.50	NF
	MATTER TOTALS:	1.50	\$777.50
Matter: 6-071	Police Department Misc.		
Dec-06-11	PROSECUTION OF MUNICIPAL ORDINANCES: Receive and review copy of annual invoice from State Attorney's Office for prosecution of Municipal Ordinances; forward to Town Hall for processing; communication with Town Clerk to clarify purpose of invoice	0.40	NF
	COMMUNITY CENTER / SCHOOL BOARD: Telephone communications with School Board Attorney to discuss preparation of agreement for use of the Community Center; follow up e-mail with quote for preparation; telephone communication with Jeff Edison from School Board Office to discuss the necessity of written agreement	0.40	NF

	CHRISTMAS PARADE: Telephone communications with Town Clerk regarding a request for a Hold Harmless form for the parade participants to execute to release the Town of liability; prepare two forms (one for minor) (one for adult); transmit to Town hall for use	1.20	NF
Dec-08-11	Receive and review copy of proposed Mutual Aid agreement with other law enforcement agencies for child abduction activities; telephone communications with Town Clerk to advise that the agreement must come before the Commission for review and discussion; review charter language requiring Commission approval; transmit e-mail to Town Clerk	0.80	NF
	MATTER TOTALS:	2.80	\$518.00
Matter: 6-103	Meadows Lawsuit		
Dec-14-11	Receive and review proposed affidavit for signature of Police Chief; telephone communication with Attorney Jenson regarding the affidavit; telephone communication with Town Clerk to advise that Chief can execute and return	0.70	NF
	MATTER TOTALS:	0.70	\$129.50
	TOTAL THIS STATEMENT	6.40	\$1,684.00
	Total Fees and Costs-This Statement		\$1,684.00
	Previous Balance		\$2,024.13
	Previous Payments		\$2,024.13
	Total Balance Due		\$1,684.00